

## OCTOBER 10, 2006 EXCOM MINUTES

The meeting was called to order at Pancho's Restaurant at 5:41 PM by LocSec Ben Burgess. ExCom members Dave Shiffman and Greg Childers were present; Aimee Sufka was absent (excused) and Sherry Mars arrived a few minutes later. Mensans Neville Mayfield and Dolyn Norris were present, and Brent and Charlotte Milton, Mike Deming, Ann Ray, Rich Olcott, and our guest speaker, massage therapist and teacher Karen Craig, joined us later.

Shiffman moved to adopt the agenda as circulated before the meeting, and to adopt a 5-minute discussion limit (Approved 3-0)

### AGENDA (Condensed)

1. Adopt agenda.
2. Approve September minutes as circulated
3. Confirm the full Nominating Committee (Rich Olcott and Ann Ray have volunteered)
4. Standing Order authorizing detailed standard election rules.
5. Reschedule November FSM to Tuesday, 11/28.
6. Establish Calendar Editor position.
7. Announce Bylaws Committee meetings, 10/19 and 10/26, 6:30 PM Bartlett Library.
8. Purchase of spare supplies for new printer - recommend 1 maint. kit, 7 black and 6 color ink.
9. Printer billing issues - hazard insurance? Tax status?
10. Standing Order statement that minutes should be printed in immediate following newsletter unless delayed.
11. Standing Order authorizing electronic voting, with restrictions.
12. Standing Order authorizing membership assistance program.
13. Standing Order creating specific procedures for adopting standing orders.

Shiffman moved to dispense with reading the September minutes (Approved 3-0) and to adopt the minutes with corrections as previously circulated. (Approved 3-0)

Shiffman proposed that Rich Olcott and Ann Ray, who had agreed to serve, be selected for the Nominating Committee. (Both Approved 4-0). This completes the Nominating Committee, which is now ready to receive nominations. Nominees must be members in good standing, qualified for the office, and willing to serve. Anyone eligible to vote may submit a nomination to any member of the Nominating Committee. (Chairman Ed Raper, Rich Olcott, or Ann Ray.)

The ExCom declares as a Standing Order that the following additional procedural rules are adopted, as part of the appointment and charter of the Nomination and Election Committees.

- a) All Election Committee members must have available blank ballots and envelopes, as well as a list of member names and numbers, in order to facilitate voting by members. These shall also be available at the Election meeting for on-site voting.
- b) All ballots received must be in a sealed envelope that is clearly identified, by (at least) member name and number, for verification of voter eligibility. A second envelope may be used but is not required.
- c) All ballot envelopes are to be held as received, unopened, until the voting deadline, which is 30 minutes past the scheduled start time of the Election membership meeting (normally in January). At that time, they are to be checked against the latest membership list received from AML. Ballots that were received on time, with the proper information, and that match the list of members in good standing shall be removed from their envelopes and placed, still folded, into a single, common box. After all ballot envelopes have been opened and all eligible ballots are in the box, the ballots shall be mixed or shaken, to preserve anonymity.
- d) Ballot envelopes received late, or without the required information, or that do not match the list of members in good standing shall be marked "VOID" or "LATE" as appropriate, and set aside unopened.
- e) Eligible ballots shall be removed from the box, examined for validity, and tallied. Ballots that contain more than the allowed number of votes, including write-ins, or that contain extraneous comments or remarks, or write-in names that are not members of Memphis Mensa, shall be marked "VOID" and set aside without being counted. Valid ballots shall have their votes tallied. The five candidates receiving the highest vote totals shall be declared elected. If necessary, a tie vote may be decided by the Election Chair by a coin flip. f) Any voided ballot envelope/ballot shall be marked or tagged with the reason for rejection, and made available for inspection at the current and next following meeting.

g) The Chairman of the Election Committee shall certify the results of the election to the (past) LocSec, and shall have the complete election results published in the next possible issue of the Memphis Mensa newsletter.

h) The (past) LocSec shall report the election results to the RVC and National Mensa, as provided in the bylaws.

(Approved 4-0)

The November FSM would fall on the day before Thanksgiving. Dick Shaw proposed that it be moved to the FOLLOWING Tuesday, November 28. (Approved 4-0)

Shiffman proposed a new position of Calendar Editor. (TABLED - NO ACTION)

Charlotte Milton announced that the Bylaws Committee open meetings will take place at the Bartlett Public Library on October 19 and 26, at 6:30 PM.

Shiffman requested authority to purchase spare supplies for the new printer, to be ready in case of a problem. The company offered a "new customer" 10% discount code that can be used within this month only, and we do need to have a spare "maintenance kit" on hand, if not extra ink. Shiffman proposed a kit, (\$145), a package of 7 black ink sticks and a "rainbow pack" of two sticks of each color (\$180). (Approved \$300 4-0).

Printer billing issues:

a) Ben moved to purchase hazard insurance for the new printer at \$4.00/month (Approved 4-0)

b) We need to determine whether we qualify for tax exemption, and submit the IRS letter to the leasing company to avoid taxes on the lease. Shiffman faxed the IRS letter on 10/11/2006.

Shiffman proposed that the ExCom declare as a Standing Order a Policy that summary minutes should be printed in the very next newsletter, unless the ExCom votes to delay. (Approved 4-0)

The ExCom declares as a Standing Order that it establishes a specific body of ExComm actions designated as Memphis Mensa Actions Still In Effect, or Standing Orders, which will remain in effect beyond the current term of office unless rescinded by majority vote of the ExComm. In order to qualify:

a) These Orders must be designated as such at the time they are proposed.

b) Any such Order must not conflict with bylaws or other authority.

c) If adopted, the Order must be published in the following newsletter and on the web site, and will become effective the following month.

(Approved 4-0)

The meeting adjourned at 6:37 PM